

Children Holiday Programme - Enrolment Form 2021

Child's details (Please complete one form per child)				
First Name		Last Name		
Age		Date of Birth		
Gender		Language(s) spoken		
Enrolment details (Please tick the days you would like to enrol your child) APRIL				
Monday 19 <input type="checkbox"/>	Tuesday 20 <input type="checkbox"/>	Wednesday 21 <input type="checkbox"/>	Thursday 22 <input type="checkbox"/>	Friday 23 <input type="checkbox"/>
No CHP on Monday 26	Tuesday 27 <input type="checkbox"/>	Wednesday 28 <input type="checkbox"/>	Thursday 29 <input type="checkbox"/>	Friday 30 <input type="checkbox"/>
People authorised to collect your child				
Name		Phone		
Name		Phone		
Parent/Caregiver's names				
Name		Phone (mob.)		
Relationship		Phone (day)		
Name		Phone (mob.)		
Relationship		Phone (day)		
Phone		Email		
Emergency contact details (please provide two persons with phone numbers where they can be reached between 9am and 3pm and who are authorised to pick up your child)				
Name		Phone		
Name		Phone		
Child's doctor				
Name		Phone		
Address				
Additional information				
Does your child have any particular health needs we should be aware of, including allergies, food or medical conditions, etc.				
Is there anything else we should know about in such as custody arrangements, special needs, behavioural issues etc.				
Payment and Cancellation Policy				
A payment of the full fee is required to confirm enrolment and secure your child's place. The fee is to be paid in full 2 weeks prior to the start of the programme. Once enrolled, only 50% of the full fee may be refunded up to 2 weeks prior to the commencement.				
Our account number is 11-7800-0068662-000				
Please use child's full name as reference and 'CHP' as particular.				
Name		Signature		
Please email a scanned and signed copy to enquiries@afchristchurch.org.nz				

Children Holiday Programme - Rules

Supervision and Care

All care will be taken to provide supervision of children attending the Alliance Française Holiday programme. We understand that the supervisor will arrange any necessary urgent medical treatment at our cost.

Emergencies/sickness

In case of a major emergency involving your child, the staff will contact you and take your child to the nearest medical facility. In a civil emergency, the staff will remain at Alliance Française until all the children are collected.

If your child is sick, please do not bring them

Excursions

You authorise by signing the enrolment form for my child to attend excursions. These trips will clearly be advertised on the programme.

Acknowledgement

You acknowledge in signing the enrolment form that neither the staff nor management of the programme will be liable for any loss or damage (by way of accident, injury, theft or otherwise) arising out of attendance at The Holiday Programme of Alliance Française.

You understand that any intentional damage to belongings or property may be charged to the parent/caregiver.

Privacy Act 1993: The information that you have supplied is necessary for the safe and effective operation of Alliance Française. All personal information upon request will be destroyed at the completion of your child's time in Alliance Française. You are welcome to review information pertaining to your child's enrolment at any time.

What to bring: Please bring a named hat, bottle, jacket as well as a packed lunch including morning tea. Also bring named sunscreen, to be applied prior to drop off. Supervised re-application of sunscreen will occur at morning tea time.

Complaints: If you have any complaints or concerns about the programme, please approach the senior teacher or the manager and they will be happy to assist.

We look forward to welcoming the children for a series of fun activities in French!