**ALLIANCE FRANCAISE CHRISTCHURCH 2021 ANNUAL GENERAL MEETING**

**MINUTES (DRAFT)**

**Units 4&5, 275 Cashel Street, Christchurch**

**11.05am, Saturday, 29th May 2021**

1. Present: Stephanie Sew Hoy, Fiona Bain, Jean-Marie Alleaume, Eric Mouhica, Andrew Starr, Isabelle Guitard, Chris Florkowski, Florence Cuillé, James Mehigan, Justine Lee, Cécile Upton, Prue Gardiner, Heather Libeau-Dow, Anne Hamilton, Lydia Alleaume, Christine Fuller, Alex Fuller, William Fraser, Antony Booker.
2. Welcome and introductions
3. Apologies and Proxy votes: Sarah Armstrong, Ann Thompson, Chris Weir and Andy Smith, all of whom appointed Stephanie Sew Hoy as their proxy to exercise their vote at this meeting.
4. Minutes of the previous AGM (held on 30th May 2020)

Motion: That the minutes be accepted as a true and correct record of that meeting.

Proposed by Stephanie Sew Hoy. Seconded by Heather Libeau-Dow. All remaining voted in favour. Motion passed.

1. Minutes of the SGM (held on 27th February 2021)

Motion: That the minutes be accepted as a true and correct record of that meeting.

Proposed by Stephanie Sew Hoy. Seconded by James Mehigan. All remaining voted in favour. Motion passed.

1. Receipt of reports and financial statements.

Stephanie Sew Hoy presented her President report (see Appendix 1).

Jean-Marie Alleaume presented the Finance report (see Appendix 2).

In the absence of Morgane Jaffry (who has now left AFC) Fiona Bain presented the Operations report (see Appendix 3).

Motion:

That the President’s report be accepted

That the Finance report be accepted

That the Operations report be accepted.

Proposed by Stephanie Sew Hoy. Seconded by Isabelle Guitard.

All voted in favour. Motion passed.

1. Election of Reviewing Accountant

Motion:

To elect Community Capacity Accounting as the Reviewing Accountants.

Motion proposed by Stephanie Sew Hoy. Seconded by Justine Lee. All in favour. Motion passed.

1. Election of Officers

Nomination of the President :

Stephanie Sew Hoy stands down as we take nominations for President.

Fiona Bain nominates Stephanie Sew Hoy. Seconded by Jean-Marie Alleaume.

All in favour. Motion passed.

Nomination of the Vice President :

Stephanie Sew Hoy nominates Jean-Marie Alleaume. Seconded by Andrew Starr.

All in favour. Motion passed.

Nomination of the Secretary:

Stephanie Sew Hoy nominates Fiona Bain. Seconded by Jean-Marie Alleaume.

All in favour. Motion passed

Nomination of the Committee members en bloc:

Stephanie Sew Hoy nominates Eric Mouhica, Chris Florkowski, Andrew Starr and Isabelle Guitard as Executive Committee Members.

Seconded by Jean-Marie Alleaume.

All in favour. Motion passed.

1. General business

The President reminded attendees that the Committee was actively seeking a Treasurer and an additional Executive Committee Member.

Heather Libeau-Dow proposed to all in attendance that they give a round of applause to the Executive Committee and the staff of AFC, to show their appreciation for their work and how they had handled a very challenging year for AFC.

The AGM was concluded by Stephanie Sew Hoy at 11.35 am.

Appendix 1

President’s report



Appendix 2

Finance report



Appendix 3

Operations report



Appendix 4

Performance Report

